

GOVERNMENT OF JAMMU & KASHMIR
Cooperative Department, Civil Secretariat

Subject: Constitution of Departmental Purchase Committee for procurement of items for "Computerization of PACS"

Reference: S.O 15 of 2020, dated 09/01/2020 of Finance Department

GOVERNMENT ORDER NO: 25 -JK(Coop) of 2023
DATED: 02-06-2023

In suppression to all the previous orders and in pursuance to S.O 15 of 2020 dated 09.01.2020 issued by the Finance Department, sanction is hereby accorded to the constitution of following Departmental Purchase Committee for procurement of items for "Computerization of PACS" as per the details given below:

01	Registrar Cooperative Societies J&K	Chairman
02	Additional Registrar Kashmir	Member Secretary
03	Deputy Registrar Headquarters Kashmir	Member
04	Deputy Registrar Headquarters Jammu	Member

The above committees shall follow all the Codal procedures and the following abstract guidelines:-

1. The Purchase Committees shall exercise powers, as envisaged in the relevant paras of 8.0 15, dated 09/01/2020 and all other rules on the subject.
2. The committees shall be free to co-opt any expert as maybe required in the interest of administration.
3. The Purchase committees so constituted shall proceed in accordance with the procedure/rules as laid down in General Financial rules 2017, Manual for Procurement of Goods and Services 2017, Manual for Procurement of works 2019, Manual of Procurement of consultancy and other Services 2017, issued by Ministry of Finance, Department of Expenditure, GOI and other instructions/orders/guidelines issued by Government of Jammu & Kashmir from time to time with special reference to the quality standard, specification and responsibility of rates approved or recommended after making proper assessment of the requirements as projected through their indents by respective heads of Department within the allowed budgetary provisions for the financial year. No liabilities for the next year shall be created.
4. The committees shall ensure e-tendering/e-procurement system of operation for all types of purchases above Rs.1.00 Lakh for items not available on GeM portals.
5. The member secretary of the committee of the State Purchase Committees shall be responsible for the safe custody of tender documents, samples and other concerned record.
6. While floating a NIT, the member secretary shall mention therein the reference number and date of accord of Administrative approval, Technical sanction and

financial sanction under which the same has been accorded by the competent authority.

7. The committees shall follow the best practices of purchase of materials without compromising quality with due regard to the Codal formalities/procedures to withstand scrutiny of law at any point of time.
8. The technical specification and parameters should be of ISO standard. Where ISO specifications/standards are not feasible due to recorded reasons, National Standards set by competent authorities/bodies should be followed and adopted.
9. There shall be latest ISO certificate available to the bidders.
10. The bidders should have valid registration TAN/GST registration.
11. Proof of having filed the returns of Income Tax/GST for the last 03 years should be enclosed with the tender.
12. Reasonable and fair turnover of the bidders for last 03 years should be asked for with reference to the volume and estimated cost of the goods, services and supplies.
13. EMD, security deposit and performance guarantee clauses as laid down under GFR and as ordered by Finance Department should be followed in letter and spirit.
14. Payment clauses and conditions should be stipulated in the contract agreement. No advance payment should be agreed to by any authority except under special circumstances with the approval of competent authority. Advance payment if any made should be adequately safeguarded before releasing of payment.
15. PACS Computerization Project Guidelines and conditions laid down in the release order of first installment dated 30-03-2023 issued by Ministry of Cooperation, Government of India.
16. This order shall come into the force with immediate effect.

By order of the Government of Jammu and Kashmir.


Sd/-
(Yasha Mudgal), IAS
Commissioner/Secretary to Government
Cooperative Department

No. Coop-Plan/48/2023

Dated: 02.06.2023

Copy to the :-

1. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
2. Administrative Secretary, Finance Department.
3. Registrar, Cooperative Societies, J&K.
4. Director Achieves, Archaeology & Museums, J&K
5. Director Finance, Cooperative Department
6. Under Secretary, IFD/Budget Section, Ministry of Cooperation.
7. Private Secretary to Commissioner/Secretary to Government Cooperative Department for information.
8. In-Charge Website, Cooperative Department.
9. Government Order File (w.2.s.c).


Under Secretary to Government
Cooperative Department